

Two large, dark blue brackets, one above and one below the main title, framing the text.

# HOW TO SUBMIT A CORE RETURN FOR SHIPMENTS UNDER 500 LBS

<b>Y458936</b>	<b>001</b>	<b>EN</b>
----------------	------------	-----------

*Document.*

*Revision*

*Language*

Bendix Commercial Vehicle Systems LLC,  
A Member of Knorr-Bremse - All Rights Reserved

**Page 1 of 11**

## Contents

Filling out the Core Return Form.....	3
Accessing Saved Returns.....	10

<b>Y458936</b>	<b>001</b>	<b>EN</b>
----------------	------------	-----------

*Document.*

*Revision*

*Language*

## Filling out the Core Return Form

- Go to [www.bendixcorefreight.com](http://www.bendixcorefreight.com).
- Click **Submit Core Returns**

Bendix Core Center

Welcome to the Bendix Core Center.

As a customer you will be able to access core reports, submit core returns, schedule shipments...and much more. Don't forget [Bendix Buys Cores](#)

You must [Sign in](#) to your account to access the following links:

- [Submit Core Returns](#)
- [Bendix Core Reports](#)

- You must be signed in to submit a core return  
Returning Customer

Please Sign-in

Email Address\*

Password\*

Remember my log-in      [Forgot your password?](#)

Login »

Register with Bendix and get product availability, pricing, order information, and much more!

New User ?

Register »

Y458936	001	EN
---------	-----	----

Document.

Revision

Language

- **Your return should be packaged and ready when you submit this form.** You do have the option to save before submitting.

**Please Note**

Please fill in all required information once your return is **packaged and ready** for pickup to ensure an efficient core return process.

- **Date:** This is prefilled based on the date you are submitting the request.

Date

03/03/2022

- **Core Return Month:** This is prefilled based on the date you are submitting your request. Shipments submitted after the 15th of the month are considered next month of business (unless the 15th falls on a weekend or holiday, in which case anything shipped after the next following business day).

Core Return Month

MARCH

- **CR Number:** This number will be used for your core acknowledgment and reconciliation purposes. If you do not provide one, the system will automatically assign you a number numerically. You do have the option to provide your own CR# by unchecking the box and entering it in this field.

*This can be a reference number that you are already tracking internally, but you cannot use the same CR# more than once.*

CR Number\*

If checked the system will create the CR Number

- **Customer ID:** Select from the drop down the location that is submitting the core return.

Customer ID

Y458936	001	EN
---------	-----	----

Document.

Revision

Language

- **Contact Information:**

- **Name:** This is the name of the account user and cannot be changed.
- **Phone Number:** In the event we have questions regarding this return, we will contact this number or the email address below.
- **Confirmation Email Address:** This email address will also receive a copy of this core return form.

First Name	Last Name
Caitlyn	Lewis
Phone*	Confirmation email address*
440-329-9298	cores@bendix.com

- **Under 500lbs:** If you are shipping less than 500lbs or 100 brake shoes, ship your return **PREPAID** on the carrier of your choosing. Please make sure this is selected before continuing.

Over 500lbs or 100 brake shoes  
 Under 500lbs (please arrange your own shipment)

- **Product Information:**

- **Core Group:** Select the core group from the drop down.

*If you are unsure, please refer to the **Material/Core Group Search** function at the bottom of the B2Bendix Cores Center, where you can enter your part number for the core group and class.*

Core Group

09 AD-9 AIR C

Please Select

- 01 FLANGE COMPRESSORS
- 03 BRAKE VALVES
- 04 AIR DRYER CART
- 05 D2 GOVERNORS
- 06 AD COVER/PURGE VLV
- 09 AD-9 AIR DRYERS

- **Core Class:** Select the core class of the core group you just selected.

Y458936	001	EN
---------	-----	----

Document.

Revision

Language

Core Group	Core Class
09 AD-9 AIR E	29 AD-9 AIR DI
<a href="#">Add Row</a>	Please Select 11 AD-4 AIR DRYER 29 AD-9 AIR DRYER

- **Core Grade:** Select the condition of the material you are returning.

*Our core inspectors will make the final determination upon receipt of your return.*

Core Grade

Good Core

Please Select

Good Core

1- Part Damage

2- Parts Damaged

Scrap

Don't Know

- **Quantity:** Enter the quantity you are returning of this core group and class.

Qty

1

- **Upgrade:** If your are upgrading the core, click the upgrade box and select the core group you are grading to.

*Please ensure each core you are upgrading also has an orange upgrade tag attached to the part. Contact [cores@bendix.com](mailto:cores@bendix.com) if you need additional tags.*

Upgrade	Upgrade Core Class
<input checked="" type="checkbox"/>	79 AD-9 AIR D
	Please Select 79 AD-9 AIR DRYER

Y458936	001	EN
---------	-----	----

Document.

Revision

Language

- **Weight:** This is an estimated weight, calculated for you based on the quantity that you entered, by row and for the total of the return.

Core Group	Core Class	Core Grade	Qty	Upgrade	Upgrade Core Class	Weight approx. (lbs)	Total Weight (lbs)
ZR BRAKE SH	ZR RX AIR BRA	Good Core	200	<input type="checkbox"/>	Please Select	12	2400.0 <input type="checkbox"/>
			<b>Add Row</b>				
			Total	200			2400

- If you have additional products to return, click **Add Row**. A new line will be available for you to enter. Add as many rows as needed. If you need to delete a line, click the **red x** to the right of the line that you would like to delete.

Core Group	Core Class	Core Grade	Qty	Upgrade	Upgrade Core Class	Weight approx. (lbs)	Total Weight (lbs)
ZR BRAKE SH	ZR RX AIR BRA	Good Core	200	<input type="checkbox"/>	Please Select	12	2400.0 <input type="checkbox"/>
Please Select	Please Select	Please Select		<input type="checkbox"/>	Please Select	0	0 <input type="checkbox"/>
			<b>Add Row</b>				
			Total	200			2400

- **Warranty:** If you are including warranty items with your return, check this box. *Please ensure your warranty items are boxed separately and cleared marked "warranty."*

<input checked="" type="checkbox"/>	Warranty Material Included?
-------------------------------------	-----------------------------

**Warranty Material Included?**  
Please clearly label the parts "warranty material"

- **Actual Weight:** If you have the ability to weigh your return and it is different from the total estimated weight above, please enter that here. If you do not have the ability to weigh your return, please leave this blank and we will use the estimated weight above.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Actual weight <sup>?</sup>	<input type="text" value="2550"/>	Actual weight <sup>?</sup>	<input type="text" value="0.0"/>		

- **Package Type:** Select the package type you are returning.

Y458936	001	EN
---------	-----	----

*Pallets should be standard size, less than 48" tall and under 2,000lbs per pallet.*

Package Type <sup>?</sup>

- **Package Qty:** Enter the total number of boxes or pallets you are shipping here. *This is not the total number of cores, which is calculated for you above based on the quantities you enter for each core group.*

Package Qty

- **Save:** If you need to pause, click save to return at a later time to complete your form. **This will be available only to you and will not be submitted to Bendix until you return and click submit.**

*See page 8 below for steps to access your saved returns.*



**i** You are saving this core return to be completed at a later date or when your shipment is ready for pickup. To open a saved form, go to Search Core Returns under My Account [here](#).

- **Final Review:** Click this when you have entered all the products you are returning. **No changes can be made after this form has been submitted.**



**i** Please review your form prior to submitting. You will be unable to edit your form after it has been submitted. Thank you, Your Bendix Core Team

- **Submit:** Click this after you have reviewed your core return and your shipment is **packaged and ready for pickup.**



Y458936	001	EN
---------	-----	----

Document. Revision Language



- You will see a green box at the top to show this was successfully submitted. Click the link to go to your **Core Return Search**.
- You will then receive a copy of your core return form emailed to the email address you provided. Please print the attachment you receive in that email and include copies of this on the inside and outside of each box or pallet you are shipping.

**Thank you for submitting your core return request.**

If your shipment is over 500lbs or 100 brake shoes, a bill of lading will be available [here](#).

If your shipment is under 500lbs. please ship **PREPAID** to the appropriate address below. please include a copy of the Bendix core return form.

✓ CANADA: Bendix CVS LLC / FastFrate  
9701 Hwy 50  
Woodbridge, ON L4H 2G4  
\*\*\*The core return documents must also be emailed for <500 lb. Canadian shipments.

US: Bendix CVS LLC  
1850 Riverfork Dr.  
Huntington, IN 46750  
\*\*\*UPS packages should be marked CORE on the outside

- Your **core return form** will also be emailed as an attachment to the email address/addresses you provided. Your BOL will not be emailed and will need to be printed from the screen shown above.

Bendix Core Return( 100002187 )

Customerportal Knorr-Bremse Group  
To: C\*\*\*\*\*

ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.

Bendix Core Return Request CR100002187.pdf  
31 KB

---

My Account | Contact Us

---

**Core Acknowledgement**

Dear Customer name

Thank you for completing the core return form online on 03/03/2022

Your core return number is 100002187

Please retain this information for your records and use the core return number for any communications regarding this core return. Please make sure to print two copies of this form to place one inside the box and one outside of the box.

<b>Y458936</b>	<b>001</b>	<b>EN</b>
----------------	------------	-----------

Document. Revision Language

## Accessing Saved Returns:

- On the left, under **My Account**, click **My Cores** and then click **Search Core Returns**.

### My Account

My Profile

My Address Book

My Cores ▾

Submit Core Return

Search Core Returns

Core Reports

Search Core Group

- Select the account you submitted the return under from the drop down.

Customer ID

- You can either enter the core return number or search by date. Click Search and the results will show below. The CR Status will show **OPEN** for core returns that have been saved, but not submitted.
- Click the CR# of the return you would like to open and complete. From there you can adjust your information provided, complete your final review, and submit.

CR Number\*

Submission Date From\* 03/03/2022

Submission Date To\* 03/03/2022

Contact [cores@bendix.com](mailto:cores@bendix.com) if you have any issues or questions.

1 New Request(s) Found

CR#	CR Status	Creation Date	Core Return Month	Shipment Number	BOL PDF
100024152	OPEN	03/03/2022	MARCH		

Y458936	001	EN
---------	-----	----

Document.

Revision

Language

- In the drop down, select the account you just submitted your core return under.

A screenshot of a web form showing a dropdown menu for 'Customer ID'. The dropdown is currently empty, and a blue arrow icon is visible on the right side of the input field.

- You can either enter the core return number or search by date. Click **Search** and the results will show below.

A screenshot of a search interface. It includes three input fields: 'CR Number\*' (empty), 'Submission Date From\*' (02/14/2022), and 'Submission Date To\*' (03/03/2022). Below these are two buttons: 'Reset' and 'Search' (with a right-pointing arrow). The 'Search' button is circled in red. Below the buttons is a text prompt: 'Contact [cores@bendix.com](mailto:cores@bendix.com) if you have any issues or questions.'

6 New Request(s) Found

CR#	CR Status	Creation Date	Core Return Month	Shipment Number	BOL PDF
<a href="#">100024076</a>	SUBMITTED	02/21/2022	MARCH	976497	
<a href="#">100024077</a>	SUBMITTED	02/21/2022	MARCH	976498	
<a href="#">100024078</a>	SUBMITTED	02/21/2022	MARCH	976499	
<a href="#">100024152</a>	OPEN	03/03/2022	MARCH		

- The **CR#** column will show your **core return numbers**, whether you created your own number or allowed the system to generate. You can click this link to open a copy of your core return form.
- Print** and include copies of your core return form on the inside and outside of each box or pallet you are returning.
- This form is also sent via email attachment after you click submit.*
- The **CR Status** column will show **OPEN** for core returns that have been saved, but not submitted.
- The **CR Status** column will show **SUBMITTED** for core returns that have been submitted, both under and over 500lb shipments.
- The **Creation Date** column will show the date your core return was **created**.
- The **Shipment Number** column will show your shipment number for core returns that have been submitted, over 500lbs.
- The **BOL PDF** column will show a **PDF icon** for core returns that have been submitted over 500s, if your BOL is now available. Click this icon and it will open your BOL.

If you have any questions or need further assistance please reach out to the Bendix Core Team at [cores@bendix.com](mailto:cores@bendix.com)

<b>Y458936</b>	<b>001</b>	<b>EN</b>
----------------	------------	-----------

Document. Revision Language